

Newham Adult Learning Service

NALS Advisory Board: Agenda 17/09/18



Agenda

Meeting: NALS Advisory Board
 Date/Time: 6-8.30pm Monday 17th September 2018
 Venue: Gainsborough Learning Centre
 Chair: John Hartley
 Minutes: Denise Herman

Topic	Presenter	Times
Information: Housekeeping	Neelam Kumar: SW Area Manager	5 mins
Information: <ul style="list-style-type: none"> • Introduction to members • Vacant board members posts: suggestions for volunteers • Apologies for absence 	John Hartley	15 mins
Discussion: The introduction of a staff & learner member on the board	John Hartley	10 mins
Discussion: Overview of the roles and responsibilities of board members and agreement of terms of reference of the Advisory Board <ul style="list-style-type: none"> • Board meetings • Student forums/learner voice activities • Themed learning walks • Student celebrations of achievement 	John Hartley/ Angelique Grygorcewicz	25 mins
Action: The next meeting dates, format and agree key standardized agenda points	John Hartley/ Angelique Grygorcewicz	20 mins
Break		10 mins
Information: About NALS: A report from the Head of Adult Learning on NALS, our past and present (including results available & enrolment)	Angelique Grygorcewicz	15 mins
Information: NALS Direction of Travel – Our Journey to Excellence	Angelique Grygorcewicz	15 mins
Action: Key areas of support proposed by NALS from the Advisory Board to be discussed and agreed by the advisory board: <ul style="list-style-type: none"> • Review of the curriculum offer • Quality of teaching learning and assessment • Outcomes for learners • Self-assessment and quality improvement planning 	Angelique Grygorcewicz	25 mins
AOB	John Hartley	10 mins